

## 2021 FSY Talk Submission Requirements

*The main purpose of an outline is to fully describe and disclose the content of each class. The following criteria have been approved. Adherence to these guidelines is required in order to present at FSY. Please review and follow accordingly.*

**Topics** - When submitting outlines, remember that the following topics **will not be accepted**:

- Dating and marriage
- Detailed temple ordinances, signs, and/or symbols of the temple
- Explicit chastity and sexual purity lessons
- Maturation lessons
- Same-gender attraction
- Suicide and Death

\*These topics can be more appropriately discussed with the youth by their parents or in a local ward setting.

**Outlines** - In general, each outline should be around two pages in length. If it takes slightly more or less than two pages to fully cover the information; that is perfectly fine. Outlines that require four or more pages should be simplified so that they can be completed in a 50-minute time period.

**Formatting – Use the official FSY outline template that already uses the following requirements.**

- Outline should be in Roman Numeral format.
- Line spacing should 1.5.
- Blank space should be left in-between each section of lesson outline.
- Outlines should use the following standards: font—Calibri; color— black; font size—11, and page margins—1”.
- Do not use text boxes or tables when writing outlines.

**Content:**

- The outline should have a title with a short class summary.
- Teaching points should be listed with a brief statement of the idea that will be taught and how it will be presented (i.e., story, object lesson, video clip, etc.). Each teaching point should be centered on current teachings of prophets and Apostles, with a focus on turning students to the Savior Jesus Christ. Each point should also be supported by the quotes and scriptures listed in the ‘resources’ section that follows.
- Each personal experience that will be included must contain a brief summary of the experience, and the key idea that is being emphasized using the story.
- If an experience from a third party is being used, a statement should be included that you have permission to share (specifically if names for anyone are mentioned). If you will not be using names or identifying details of individuals in the story, or family members, a permission statement will not be required. The key idea that is being emphasized by the story must also be included.
- Refrain from promoting personal social media sites, websites, blogs, artwork, books, or music albums in your classes, and while at FSY.

**Citations:**

- The complete text of quotes that will be used should be included, with a complete citation for each quote (i.e. author, source, date, page number if from a book, etc.).
- When citing a Church correlated source (i.e., General Conference) three or more sentences long: write the first sentence (word-for-word); followed by an ellipsis; finished with the last sentence of the quote/segment you are using. Remember that a full citation is still required after the condensed quote is provided.
  - **Example - one or two sentences:**
    - One Sentence: “Sometimes progress in spiritual things can seem slow or intermittent.” (Elder L. Whitney Clayton, “Choose to Believe,” *Ensign*, April 2015)
    - “Sometimes progress in spiritual things can seem slow or intermittent. Sometimes we may feel that we have lost ground, that we have made mistakes, or that our best efforts to find the Savior are not working.” (Elder L. Whitney Clayton, “Choose to Believe,” *Ensign*, April 2015)
  - **Example - three or more sentences:**
    - “Sometimes progress in spiritual things can seem slow or intermittent. ... Your courageous decision to believe in Him will bless you immeasurably and forever.” (Elder L. Whitney Clayton, “Choose to Believe,” *Ensign*, April 2015)
- Scriptures should be cited in full (including book, chapter, and verse); the scripture does not need to be included word-for-word. Each principle or topic that will be addressed must be included, and have a brief statement of the idea that will be taught. The text of the scripture should not be included in the outline.
- The complete URL for links to videos and websites that will be used should be included.
  - NOTE: Videos from sites other than the Church’s websites (ie. YouTube) cannot be downloaded for use in lessons. This is to avoid copyright infringement policies. You are able to use videos (as approved from websites not belonging to the Church, but they cannot be downloaded. If you have a video you want to use in a lesson, include a link in your outline so that we can review the video for approval. Once approved, you may use that video in your lesson, but only by playing it directly from the site/link that was included in your outline.

The most important aspect of teaching at FSU is to be guided by, and to have, The Spirit. If after your outline has been submitted, you find a quote from a general authority or general Church officer that you would like to use in your lesson, you may use it. If you feel you need to adjust the order of your outline the day of class, you may also do that.”